

**Calhoun County
Board of County Commissioners
Budget Amendment
Fiscal Year 2015/2016**

Amendment to 2015-2016 budget, reallocating expenditures between line items within General Fund and County Transportation Trust Fund II (CTTF II)

General Fund

<u>Account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Expenditures:					
Residential Construction Mitigation Program					
01525RC-3415LO	Contractual Services - 15RC Local	\$ -	\$ 18,700		\$ 18,700
Emergency/Disaster Relief					
Local/County Match for Federal					
01525LOC-64000	Equipment	12,700		(5,500)	7,200
Financial and Administration					
01513-51349	Other Current Charges	53,356		(13,200)	40,156
	Expenditure total	\$ 66,056	\$ 18,700	\$ (18,700)	\$ 66,056

County Transportation Trust Fund II (CTTF II)

<u>Account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Expenditures:					
Transportation:					
12541-64000	Equipment	\$ -	\$ 90,000		\$ 90,000
Debt Service:					
12541-72000	Interest Expense	95,784		(90,000)	5,784
	Expenditure total	\$ 95,784	\$ 90,000	\$ (90,000)	\$ 95,784

This Budget Amendment duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting on this 26th day of July 2016.

Board of County Commissioners
Calhoun County, Florida:

ATTEST:

Marion L. Brown
Chairman

Carla A. Hand
Clerk to the Board of County Commissioners
Calhoun County, Florida

ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith was unable to attend the Board meeting. On her behalf, Mr. Joe Wood presented to the Board for approval and execution the Solid Waste Grant Application for the 2016-2017 grant cycle. Chairman Brown asked the amount of the grant funding requested. Mr. Wood replied it would be approximately \$90,000.

- ❖ Commissioner Shelton made a motion to approve the Solid Waste Grant Application. Commissioner McDougald seconded the motion. The motion passed unanimously 4-0.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood informed the Board the County's two (2) debris trucks are non-operational. The engine blew in the oldest truck and the newest truck was damaged last week when it was used to haul dirt causing the frame to twist. The damaged truck was reported to the insurance company and is totaled; at the present time the insurance proceeds have not been determined. The Road Department has been getting a lot of calls lately to pick up debris, so the County needs a new truck to perform the service. Chairman Brown asked if Mr. Wood had been looking for new trucks yet. Mr. Wood replied Elton has done a lot of research and they have priced a used truck, and also got some quotes on new trucks that are under the state purchasing program or the sheriff purchasing program. A new truck is about \$135,000 to \$140,000. The used truck they found was comparable to the one that was totaled, it is ten (10) years old, has 100,000 miles, with an asking price of \$65,000. Mr. Wood stated he recommends a new truck be purchased because it is one that is used daily. Mr. Wood asked the Clerk to explain where funds are available to help purchase a new debris truck. Clerk Hand stated the 2015-2016 budget includes \$90,000 of anticipated interest expenditures in fund 12 (CTTF II); interest was budgeted in case the line of credit was used to fund DR4177 FEMA projects prior to reimbursement. The line of credit has not been used due to the timing of projects. The Clerk further stated the gas tax budgeted in Fund 12 (CTTF II) can be used for purchasing the debris truck as a Road Department transportation expenditure. The Board must approve a budget amendment moving funds from debt service (interest) to capital outlay for purchase of the new debris truck. There was discussion between the Board and Mr. Wood regarding the insurance proceeds compared to the cost of a comparable used truck. Mr. Wood stated he hopes the insurance will pay \$40,000 to \$45,000 but he does not know for sure. Commissioner Shelton asked if there was any money left in the road department budget to help purchase a new truck. There was further discussion whether there are adequate funds for a new truck. Mr. Wood stated the amount available would be close to the amount needed. Commissioner Flowers stated the Board could make a motion to move the \$90,000 tonight so the money would be available when Mr. Wood had more information on the insurance settlement.

- ❖ Commissioner Flowers made a motion for a budget amendment moving \$90,000 (Fund 12) from debt service (interest) to the equipment line item. Commissioner Shelton seconded the motion. Clerk Hand stated there is \$13,605 available in the Road Department equipment budget. Commissioner Shelton asked if Mr. Bill had something else in mind for the money, and Mr. Wood replied he did not think there were any planned uses for the money. There was no public comment. The motion passed unanimously 4-0.

Mr. Wood informed the Board the antennas for the county, that include the Road Department, Emergency Management, Sheriff's Office, fire departments, hospital, and ambulance service, are located

7/12/2016

- ❖ A motion was made by Commissioner McDougald to give permission to make payments from Emergency Management and RCMP closing out the grants. Commissioner Shelton seconded the motion. The motion passed unanimously 5-0.

Ms. Smith stated the State came over yesterday for the final inspection on the RCMP program. They inspected every project from the beginning of the grant, and found almost every project was out of compliance. Ms. Smith asked permission to pay \$5,500 from the EM Local budget, and approximately \$13,200 from General Fund line item 01513-54319 to complete the RCMP projects and be in compliance with the grant. Commissioner Jones asked if the problem was with paperwork or deficiencies. Ms. Smith stated there were doors and windows from the very first project had not been completed. Commissioner Flowers asked who missed the deficiencies? Ms. Smith stated there was a miscommunication between the grant managers in Tallahassee and the field managers of what had to be done versus what was actually done. Tallahassee communicated to the field operators, but somehow things got left off. Commissioner Jones asked who the field operators were? Ms. Smith replied the first set of projects were Dan Clemmons and the second set were given to Jerry Guilford. Ms. Smith suggested in the future the person who does the paperwork should be out in the field and part of every walk through and write up. Then there is one trail of paperwork all the way through, which means less miscommunication. Through this past program the County was able to service 17 homes in total with roofs and windows.

- ❖ Commissioner McDougald made a motion to grant Ms. Smith permission to complete the RCMP projects. Commissioner Jones seconded the motion. The motion passed 4-1. Commissioner Flowers opposed.

Chairman Brown called for a recess. The meeting reconvened.

CLERK HAND – CLERK OF COURT AND COUNTY COMPTROLLER

Clerk Hand stated the proposed budget for 2016-2017 is being drafted. The millage rate over the past 2 years has been 9.9, and needs to know if the Board would like 9.9 to be the proposed budget? Commissioner McDougald stated he would prefer to start out at 9.9. Commissioner Flowers asked if the property appraiser has given an estimate of property values? Clerk Hand stated he has, and she would send the Commissioners a copy tomorrow. The Board came to a consensus about the millage staying at 9.9.

Clerk Hand requested permission to declare obsolete and remove from fixed assets Item #917, which is the old cooling tower, that has been dismantled and currently being replaced.

- ❖ A motion was made by Commissioner McDougald to grant the Clerk permission to declare obsolete and remove item #917 from fixed assets. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Chairman Brown brought to the Board's attention the GIS 911 position which was brought up at the previous Board meeting by Mr. Joe Wood. Mr. Stone, who is currently working in the position for the interim, is ready to get back to retirement as soon as possible. Chairman Brown asked the Board if they would like to let Mr. Joe Wood and Mr. Stone start the hiring procedures which have been set by the

FOR 2016 10

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01525LOC EMERG/DISASTER LOC MATCH							
01525LOC 45000 INSURANCE	500	500	501.00	.00	.00	-1.00	100.2%*
01525LOC 51112 511.12 SALARIES	20,071	20,071	14,961.62	.00	.00	5,109.38	74.5%
01525LOC 51121 511.21 FICA	1,536	1,536	1,133.63	.00	.00	402.37	73.8%
01525LOC 51122 511.22 RETIREMENT	1,479	1,479	1,086.13	.00	.00	392.87	73.4%
01525LOC 51123 511.23 HEALTH INS.	4,383	4,383	1,753.79	.00	.00	2,629.21	40.0%
01525LOC 52546 525.46 REP/MAINT	2,000	2,000	3,817.74	500.51	.00	-1,817.74	190.9%*
01525LOC 52549 525.49 OTH CUR CHAR	998	998	2,299.56	.00	.00	-1,301.56	230.4%*
01525LOC 52551 525.51 OFFICE SUPPL	0	0	23.37	.00	.00	-23.37	100.0%*
01525LOC 64000 EQUIPMENT	12,700	12,700	1,993.99	.00	.00	10,706.01	15.7%
TOTAL EMERG/DISASTER LOC MATCH	43,667	43,667	27,570.83	500.51	.00	16,096.17	63.1%
TOTAL GENERAL FUND	43,667	43,667	27,570.83	500.51	.00	16,096.17	63.1%
TOTAL EXPENSES	43,667	43,667	27,570.83	500.51	.00	16,096.17	