

GLADES COUNTY VALUE ADJUSTMENT BOARD
AUGUST 25, 2011
AGENDA

1. Appoint or ratify the private board legal counsel
2. Affidavit of Publication for meeting notice
3. Introduction of Board Members (Contact Information)
 - a. Election of Chair and Vice-Chair
4. Introduce the Board Clerk or designee (Contact Information)
 - a. Review Board Designee need and motion
5. Hearing Procedures and changes from previous year
 - a.) Designate VAB counsel to review and grant/deny late filed petitions for Good Cause, rescheduled hearing requests requiring good cause statements, and good cause statements for failure to appear at scheduled hearings pursuant to F.A.C. 12D-9.015, F.A.C. 12D-9.019 and F.A.C. 12D-9.021; and authorize VAB counsel to request more definite information from petitioners during any good cause review.
6. Approve minutes of the following meetings:
 - a. October 21, 2010 meeting
7. Make available to the public and board members the following:
 - a. Florida Administrative Code Chapter 12D-9 (Uniform Rules of Procedure for Hearings)
 - b. Florida Administrative Code Chapter 12D-10 (Rules applicable to the requirements for hearings and decisions.
 - c. Florida Administrative Code Chapter 12D-16
 - d. Rules 12D-51.001, 51.002, 51.003, F.A.C., and Chapters 192 through 195, F.S. (Reference information containing the guidelines and statutes applicable to assessments and assessment administration)
 - e. Florida's Government in the Sunshine (Sunshine Law) Manual
8. Discuss, take testimony on and adopt or ratify with any required revision or amendment any local administrative procedures and forms of the board.

9. Adopt or ratify by resolution any filing fee for petitions for that year, in an amount not to exceed \$15.00
10. Authorize VAB Counsel to review and update the Clerk's VAB website (Uniform Policies and Procedures), if necessary.
11. Authorize Clerk to hire a Court Reporter for the hearings.
12. Authorize the Chair to sign Forms DR-488P, 2011 Preliminary Certifications of the Value Adjustment Board (Real Property and Tangible Personal Property).
13. Discuss general information on Florida's property tax system, respective roles within this system, taxpayer opportunities to participate in the system, and property taxpayer rights
14. Announce the tentative schedule for the Value Adjustment Board taking into consideration the number of petitions filed, the possibility of the need to reschedule and the requirement that the board stay in session until all petitions have been heard.
15. Update Turner v DOR lawsuit
16. Additional Items for Discussion and Board Counsel review of Statutory and Rule Requirements for Organizational Meetings to ensure Board compliance